

Town of
North Stonington, Connecticut

A special town meeting of the electors and citizens qualified to vote in town meetings of the Town of North Stonington, Connecticut, will be held on the date indicated at the time and location noted below for the following purposes:

LOCATION: New Town Hall Conference Room

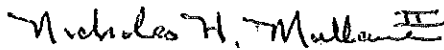
DATE: February 6, 2012

TIME: 7:00 p.m.


1. To act upon the acceptance of the DUI Grant from the State of Connecticut, Department of Transportation in the amount of \$67,800 and to approve an additional appropriation of \$50,850, to line item BB 26.04 State Troopers, to fund the Federal Share of the grant.
2. To hear and act upon an additional appropriation of \$17,000, to CNR new line item (Village Green Bridge) for the engineering costs of the Village Green Bridge repairs. FEMA will reimburse 75% of the expenses to the Town.

Dated at North Stonington this 24 day of January, 2012.

BOARD OF SELECTMEN


Nicholas H. Mullane, II


Shawn P. Murphy


Mark S. Donahue



Town of
North Stonington, Connecticut

Date: January 12, 2012

To: Board of Finance

From: Board of Selectmen

Re: Additional Appropriation Requests


The Board of Selectmen at their January 10, 2012 meeting made a motion to forward the following request for your action:

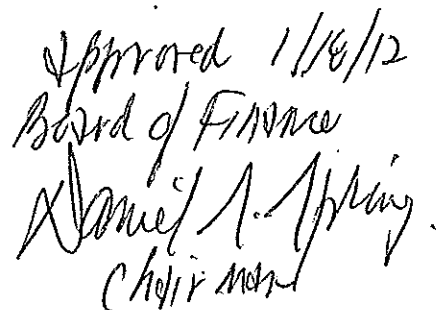
An additional appropriation for the DUI Grant from the State of Connecticut, Department of Transportation in the amount of \$50,850 to fund the Federal Share of the grant to line item BB26.04 State Troopers.

An additional appropriation of \$15,363, to Town Road Maintenance BB27.03, received from FEMA for expenses incurred to the Hewitt Property Dam-PW#130.

An additional appropriation of \$17,000, to CNR new line item (Village Green Bridge) for the engineering costs of the Village Green Bridge repairs. FEMA will reimburse 75% of the expenses to the Town, \$12,750, town's share of \$4,250.

Thank you for your attention to these items, not only the DUI grant request will require forwarding to a special town meeting for action.


Nicholas H. Mullane, II
First Selectman


Approved 1/16/12
Board of Finance
Daniel A. Spring
Chairman



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:



November 23, 2011

approved

The Honorable Nicholas Mullane
North Stonington First Selectman
40 Main Street
North Stonington, CT 06359

Dear First Selectman Mullane:

Subject: Federal Highway Safety Program
Federal Program Area Number: 12-154AL
State Project Number: 0192-0722-BZ

The Department of Transportation (Department) would like to notify you of the approval of the Town of North Stonington's Highway Safety project application entitled "FY 2012 Comprehensive DUI Enforcement Program Resident Trooper" effective December 1, 2011 through September 12, 2012. Federal funds in the amount of \$50,850.00 are obligated to this project in accordance with the approved 2012 Fiscal Year Connecticut Highway Safety Plan.

All costs incurred under this project must be in full compliance with both federal and State regulations, policies, and procedures that govern the use of highway safety funds. Costs are subject to review by both Department Accounts Examiners and Federal Auditors. Please note that deviations from the specifics of the approved budget must be reviewed and approved by the Highway Safety Office prior to their implementation in order for related costs to be eligible for reimbursement.

The DUI reimbursement package is now available, in digital form, on the Department's web site: <http://www.ct.gov/dot/site> under Programs and Services, Highway Safety Programs. All final claims against this project, together with all supporting financial documentation, must be submitted to the Highway Safety Office no later than forty-five (45) days after the project period ending date.

The Highway Safety Office has established new DUI Enforcement reimbursement forms. A Grants Management Workshop will be held at the Department Administrative Building in conference room A and B on:

December 1, 2011 – 8:30 am to 10:30 am

The Honorable Nicholas Mullane

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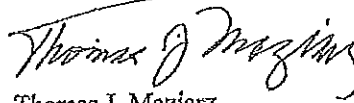
November 23, 2011

We strongly encourage that a representative from each participating Police Department attend the workshop session. Due to limited seating please forward your request to Kathryn Barnabei at Kathryn.barnabei@ct.gov.

All charges against this project are to be coded to State Project Number 0192-0722-BZ in accordance with established coding procedures.

If you have any additional questions or concerns regarding this program, please contact Mr. Joseph T. Cristalli, Transportation Principal Safety Program Coordinator, at (860) 594-2412.

Very truly yours,



Thomas J. Maziarz
Governor's Highway Safety Representative

cc: Trooper Thomas Fabian
Ms. Robin Roohr

PROJECT TITLE	APPLICANT
FY 2012 Comprehensive DUI Enforcement Program Resident Trooper	North Stonington Resident Troopers' Office

BUDGET SUMMARY

Federal Share	75.00%
State/Local Share	25.00%

BUDGET SUMMARY SUBMITTAL

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	
PERSONNEL SERVICES	\$67,800.00	FEDERAL FUNDS (75%)	\$50,850.00
CONTRACTUAL SERVICES	XXXXXXXXXX	NON-FEDERAL FUNDS (25%)	\$16,950.00
OPERATING COSTS	XXXXXXXXXX	TOTAL FUNDS (100%)	\$67,800.00
EQUIPMENT	XXXXXXXXXX		
INDIRECT COSTS	XXXXXXXXXX		
TOTAL BUDGETED	\$67,800.00		

BUDGET SUMMARY APPROVAL (HSO USE ONLY)

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	
PERSONNEL SERVICES	\$67,800.00	FEDERAL FUNDS (75%)	\$50,850.00
CONTRACTUAL SERVICES	XXXXXXXXXX	NON-FEDERAL FUNDS (25%)	\$16,950.00
OPERATING COSTS	XXXXXXXXXX	TOTAL FUNDS (100%)	\$67,800.00
EQUIPMENT	XXXXXXXXXX		
INDIRECT COSTS	XXXXXXXXXX		
TOTAL BUDGETED	\$67,800.00		

January 12, 2012

Mr. Nicholas H. Mullane II, First Selectman
Old Town Hall
40 Main Street
North Stonington, CT 06359

Re: ***Professional Engineering Services Agreement – Preparation of Contract Documents,
Bidding and Construction Administration***
West Village Green Bridge
WMC Reference No. 10054.30

Dear Mr. Mullane:

Wengell, McDonnell & Costello, Inc. (WMC) is pleased to present our proposal for the Construction Engineering & Administration services phase of the above referenced project. Essentially, the duties performed in this construction phase include, review of working drawings, shop drawings and other contract submittals; construction administration and on-site observation of contractor activities. Please note that while WMC Consulting Engineers is providing construction related services, WMC shall not be responsible or held liable for project site safety as this is the responsibility of the Town's selected contractor. Based upon our experience with municipal bridge design and construction in general, as well as familiarity with this particular project and our professional association with the Town of North Stonington, we provide the following scope of work and associated fee proposal.

Scope of Services

- 1) **Final Review and Preparation of Bid Documents** - Finalize plans and technical specifications based upon final design decisions to-date.
- 2) **Public Discussion & Final Revisions** – Final modification of bid documents based upon public discussion, attorney review and comments, FEMA input, historical concerns, utility relocations, etc. and prepare these documents for inclusion into the bid documents.etc.
- 3) **Construction Bidding** - Assist Town in preparing, assembling, printing and distributing construction contract bid documents (including up-front boiler plate documents) to prospective bidders. Assist the Town with publishing a bid advertisement in local newspapers and/or soliciting bids from contractors.
- 4) **Construction Bid Review & Award** - Answer contractor questions and issue addenda, if necessary. Assist the Town with accepting bids by attending the bid opening and evaluating bids received for accuracy or improprieties, as well as general overall conformance with bid procedures, and assist the Town with low bidder interview all in order for the Town to recommend award.
- 5) **Construction Contract Signing** - Assist own with sending notice of award, preparation and assembly of construction contract documents, attend meeting with contractor for contract signing, etc.



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6) Construction Services - WMC will provide construction services as follows:

Construction Administration – WMC will provide administrative services during the construction process as follows:

- a. Oversight of field personnel
- b. Attendance at meetings including a pre-construction, intermittent progress, and final inspection meetings
- c. Review reports, memoranda, requests for material tests, forms, and other documents prepared by inspection personnel
- d. Reviewing, responding to or initiating correspondence with the Town's contractor.
- e. Review of quantities and pay requisitions
- f. Oversight & review of change orders
- g. Other construction administration related tasks the Town may require and request.

Technical Support & Construction Engineering – WMC will provide technical support and engineering for field personnel and the Town during the construction process as follows:

- a. Through current structural engineering staff or by engaging the services of a qualified geotechnical engineer or other specialists, provide assistance in evaluating and making determinations regarding structural, soils and/or foundation issues that may arise during construction .
- b. Receive shop drawings and details from the Town's contractor or his subcontractors depicting structural elements of the work (including, but limited to, precast concrete arch elements, reinforcing steel for retaining walls, parapets and approach walls, bridge railing, etc.) and perform a review of these documents for conformance with the contract plans and specifications, as well as the project intent.
- c. Receive and review construction submittals (drawings, calculations and other additional construction related documents) not considered to be shop drawings that detail the contractor's means & methods for progressing the work. These shall include, but are not limited to:
 - cofferdam details
 - handling water plans and details
 - erosion & sedimentation control plans
 - structure removal plans
 - details & calculations for temporary support of existing structural elements
 - environmental control plan
 - schedules
 - false work
 - details of all other miscellaneous items required to assure general compliance with design plans, specifications, and acceptable construction practices & procedures



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Construction Observation – Unless otherwise requested by the Town, WMC will provide on-site observation of construction activities and operations as necessary to determine the construction contractor's compliance with the contract documents (plans & specifications). With concurrence by the Town, this construction observation may be full time or part time depending on the contractor's progress and methods of operation, but shall include the following.

- a. Observance and reporting of construction activities performed by the Town's construction contractor to assure general conformance of the construction with the contract documents, as well as measuring, calculating and recording of quantities for payment, and maintaining project record books in conformance with the Town direction or requirements.
 - b. Coordinate and insure that sampling and testing of construction materials is performed for compliance with the plans and specifications using our own personnel and/or arranging for a certified testing lab to perform this sampling and testing of construction materials under the contractor's construction agreement.
- 7) **Project Close-Out** – Check all quantities and payments and prepare final project record including contract documents, record drawings, correspondence, final change orders, etc..

Contract Time Period

Estimated construction time upon which fees in this agreement are based is 60 calendar days

Estimation of Fees

All services provided under this agreement will be performed on an hourly rate basis using WMC's most current hourly rate schedule (a copy of the 2011 rates schedule is attached by reference). Based upon this 2011 hourly rate schedule, and the estimated construction times and scope of services presented above, we propose a total fee for the West Village Green bridge of \$57,000, approximated by tasks as follows.

1. Final Review and Preparation of Bid Documents	\$ 6,000 ✓
2. Public Discussion & Minor Revisions	\$ 4,000 ✓
3. Construction Bidding	\$ 2,000 ✓
4. Construction Bid Review & Award	\$ 3,000 ✓
5. Construction Contract Signing	\$ 2,000 ✓
6. Construction Administration, Observation & Technical support	\$ 30,000
7. Project Close Out	<u>\$ 10,000</u>
	\$ 57,000

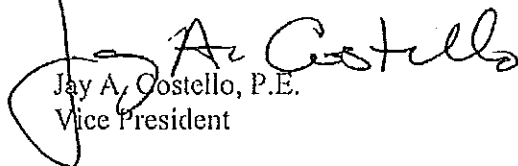


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Note that costs for specialty engineers, sub-consultants or testing laboratories that may be required for making determinations and/or recommendations regarding structural, soils and/or foundation issues that may arise during construction and cannot be performed by WMC Consulting Engineers will be invoiced and paid as a service and fee additional to this agreement upon approval by the Town.

We look forward to the opportunity to once again provide professional engineering services and otherwise assist the Town of North Stonington with this important project. Please sign in the space provided below and return one copy to our office for our files.

Sincerely,
WENGELL, McDONNELL & COSTELLO, INC.


Jay A. Costello, P.E.
Vice President

TOWN OF NORTH STONINGTON, CONNECTICUT

Approved By Signature
Name:
Title:

Date